



PLANNING AND ZONING BOARD MEETING AGENDA

Tuesday, March 26, 2024

7:00 PM

THE PLANNING AND ZONING BOARD SHALL HOLD ITS REGULAR MEETING IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN AVE., BEGINNING AT 7:00 P.M. (MEETING WILL ALSO BE BROADCASTED ON CITY'S YOUTUBE CHANNEL AND/OR COX PUBLIC ACCESS CHANNEL 7)

A. CALL TO ORDER THE PLANNING AND ZONING BOARD

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

___ Gary Janzen

___ Brian Shelton

___ Scot Phillips

___ Paul Spranger

___ Rick Shellenbarger

___ Dalton Wilson

___ Steve Conway

D. SET/AMEND AGENDA

Motion made by (____). Seconded by (____). For___ Against___

E. APPROVAL OF DRAFT MINUTES

January 23, 2024 DRAFT meeting minutes

Motion made by (____). Seconded by (____). For___ Against___

F. COMMUNICATIONS

G. PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD

1. Review of LS-2024-01, application of Shad and Debra Eickbush, pursuant to City Code 16.09., who are petitioning for a lot split involving the splitting of property the applicants own and is currently addressed as 810 S. Meridian Ave., Valley Center, KS 67147.

- Chairperson opens hearing for comments from the public: TIME_____
- Chairperson closes public hearing: TIME_____

RECOMMENDED MOTION: Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, I _____ make a motion to (**approve**, **deny**, or **table**) LS-2024-01. Seconded by_____. For___ Against___

H. OLD/UNFINISHED BUSINESS

I. NEW BUSINESS

J. STAFF REPORTS

K. ITEMS BY PLANNING AND ZONING BOARD MEMBERS:

___ Gary Janzen	___ Brian Shelton	___ Scot Phillips
___ Paul Spranger	___ Rick Shellenbarger	___ Dalton Wilson
___ Steve Conway		

L. ADJOURNMENT OF THE PLANNING AND ZONING BOARD

Motion made by _____. Seconded by _____. For ____ Against ____

Note to Planning and Zoning Board Members: If you are unable to attend this meeting, please contact Ryan Shrack (316-755-7320) prior to the meeting.

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice. At anytime during the regular Planning and Zoning Board meeting, the Planning and Zoning Board may meet in executive session for consultation concerning cases to be deliberated. This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the Community Development Department in a timely manner, at communitydevelopment@valleycenterks.org or by phone at (316)755-7320. For additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7320.

PLANNING AND ZONING BOARD MEETING MINUTES
CITY OF VALLEY CENTER, KANSAS

Tuesday, January 23, 2024 7:00 P.M.

CALL TO ORDER: Vice Chairperson Spranger called the meeting to order at 7:00 P.M. with the following board members present: Steve Conway, Scot Phillips, and Dalton Wilson

Members Absent: Gary Janzen, Brian Shelton, and Rick Shellenbarger

City Staff Present: Ryan Shrack, Brittney Ortega, and Brent Clark

Audience: Derek Claassen

AGENDA: A motion was made by Vice Chairperson Spranger and seconded by Board Member Phillips to set the agenda. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES: Vice Chairperson Spranger made a motion to approve the December 21, 2023, meeting minutes. The motion was seconded by Board Member Wilson. Motion passed unanimously.

COMMUNICATIONS: None

PUBLIC HEARINGS BEFORE THE PLANNING AND ZONING BOARD:

1. Review of RZ-2024-01, application of James Goentzel, pursuant to City Code 17.11, who is petitioning for a rezoning of land that is currently zoned R-1B, which is the City's designation for a single-family residential district, to R-2, which is the City's designations for a two-family residential district. The property is currently unaddressed, but located south of 130 N. Poplar Ct., Valley Center, KS 67147.

Vice Chairperson Spranger opened the hearing for comments from the public: 7:03 PM

R. Shrack gave a summary of his staff report. During the platting of this property lots 1 and 2 were also rezoned to R-1B with the original intent being to build a single-family home on each lot. The applicant has made a change and would like to build a duplex on these two lots. Mr. Goentzel is planning to construct a duplex on this property with one half on one lot and the other half of the duplex on the other lot with the shared wall directly on the property line of those two lots. Public notices were sent to the surrounding property owners as well as published in the *Arc Valley News*. We did receive one inquiry, not in opposition, just looking for more information. City staff is recommending approval of this application.

Vice Chairperson Spranger closed the hearing for comments from the public: 7:07 PM

No comments received from the public. Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Vice Chairperson Spranger made a motion to approve RZ-2024-01. Motion was seconded by Board Member Conway. The vote was unanimous.

OLD OR UNFINISHED BUSINESS: None

NEW BUSINESS: None

STAFF REPORTS: R. Shrack shared that the City has an adopted comprehensive plan that is good for a 10-year period. Those 10 years are now up, and it is time for the City to hire a consulting firm to help write the new comprehensive plan. An RFP will be presented to City Council on Feb. 6th and then proposals will be accepted and reviewed by the City/a finalist firm selected by City Council later this spring. The City will establish a steering committee to work with the hired firm in the writing of the new comprehensive plan.

ITEMS BY PLANNING AND ZONING BOARD MEMBERS:

Gary Janzen-absent

Paul Spranger-none

Brian Shelton-absent

Rick Shellenbarger-absent

Scot Phillips-none

Steve Conway-none

Dalton Wilson-none

ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING: At 7:10 P.M., a motion was made by Vice Chairperson Spranger to adjourn and seconded by Board Member Wilson. The vote was unanimous, and the meeting was adjourned.

Respectfully submitted,

/s/ Ryan Shrack, Secretary

Gary Janzen, Chairperson



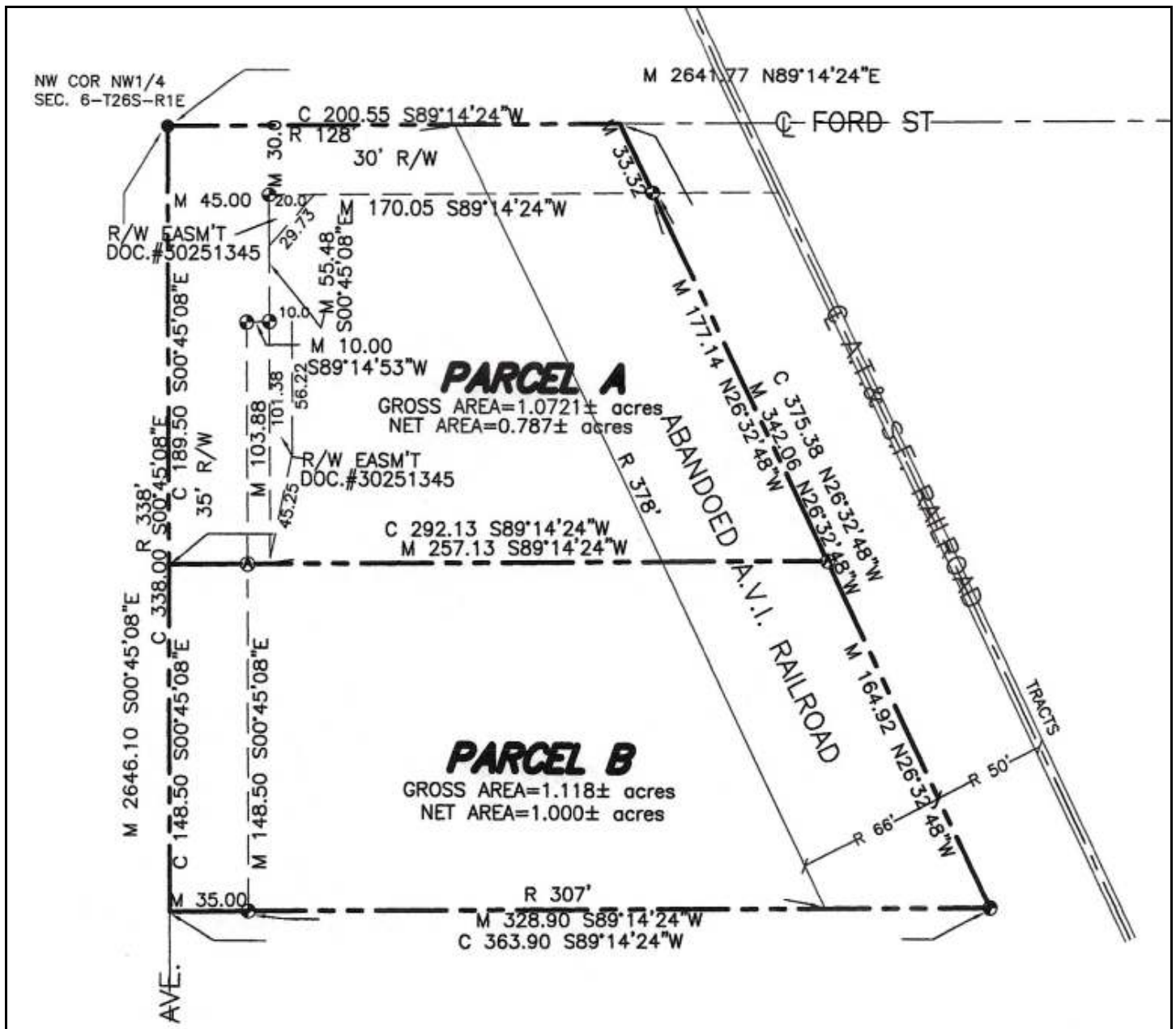
Date: March 19, 2024

To: City of Valley Center Planning and Zoning Board

From: Ryan W. Shrack, *Community Development Director*

RE: Lot Split Application (LS-2024-01)

Petition: Shad and Debra Eickbush are petitioning for a lot split to divide the parcel of land located at 810 S. Meridian Ave., Valley Center, KS 67147, into two lots as shown in the image below:



Currently, the lot in question contains one, single-family house and one detached garage building. The land is zoned C-2 (General Business District). Upon approval of this lot split, the intent is to develop Parcel A with some kind of new commercial development. A vast majority of this land is in the designated special flood hazard area, so before any type of development is approved, this area will need to be removed from the floodplain. Parcel B, which is where the existing house and detached garage are located, will contain all the private infrastructure that currently serves the house (water well and septic tank/lateral field). The completed lot split survey document is attached to the end of this staff report.

City staff recommends approval of this lot split application.



Armstrong Land Survey, P.A.

P.O. Box 161039
WICHITA, KS 67211

Ph. (316)263-0082
info@armstrongsurvey.com

**LOT SPLIT
FOR SHAD & DEBRA EICKBUSH**

State of Kansas)
County of Sedgwick) SS

I, Donald C. Armstrong, registered and authorized to practice Land Surveying in said state and county do hereby certify that I prepared the following descriptions to split a parcel from an existing parcel:

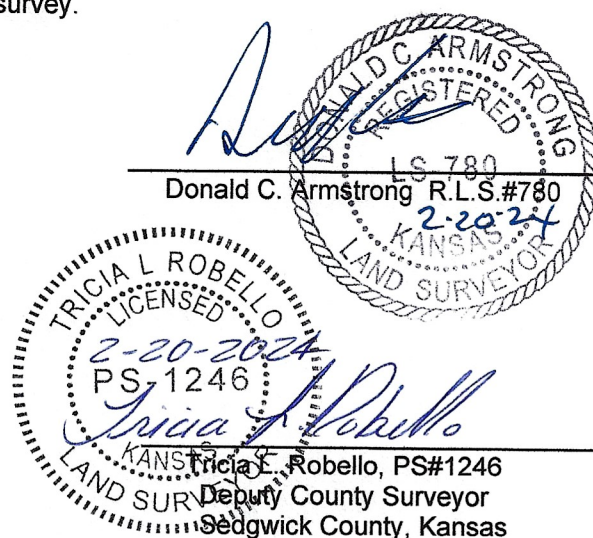
PARCEL A: The North 189.5 feet of a tract described as BEGINNING at the Northwest corner of the Northwest Quarter (NW1/4) of Section 6, Township 26 South, Range 1 East of the 6th P.M., Sedgwick County, Kansas; THENCE South, a distance of 338 feet; THENCE East to the right of way of the Arkansas Valley Interurban Railway, a distance of 307 feet; THENCE in a Northwesterly direction along said right of way, a distance of 378 feet; THENCE West, a distance of 128 feet to the point of BEGINNING; AND all that part of the Arkansas Valley Interurban Railway right of way which lies to the East and reverts by reason of abandonment to the above described tract and subject to easements of record.

PARCEL B: A tract described as BEGINNING at the Northwest corner of the Northwest Quarter (NW1/4) of Section 6, Township 26 South, Range 1 East of the 6th P.M., Sedgwick County, Kansas; THENCE South, a distance of 338 feet; THENCE East to the right of way of the Arkansas Valley Interurban Railway, a distance of 307 feet; THENCE in a Northwesterly direction along said right of way, a distance of 378 feet; THENCE West, a distance of 128 feet to the point of BEGINNING; AND all that part of the Arkansas Valley Interurban Railway right of way which lies to the East and reverts by reason of abandonment to the above described tract; EXCEPT the North 189.5 feet thereof, and subject to easements of record.

The accompanying sketch is a true and correct exhibit of said survey.

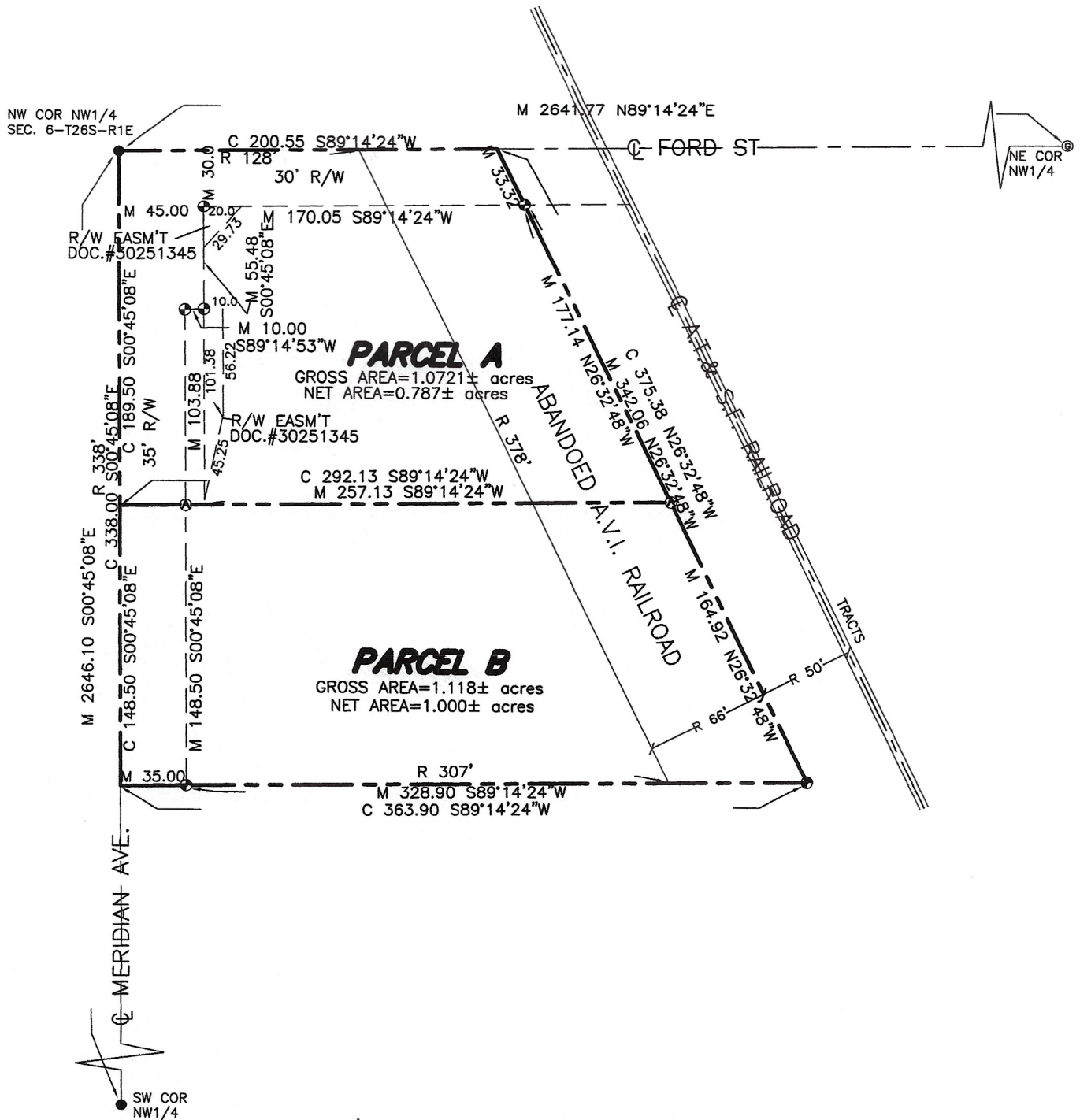
Date of survey: January 29, 2024

Reviewed in accordance of K.S.A. 58-2005 on this
20th day of February, 2024



LOT SPLIT

For Shad & Debra Eickbush



NOTE: Gross area contains the road right of way and Net area does not.

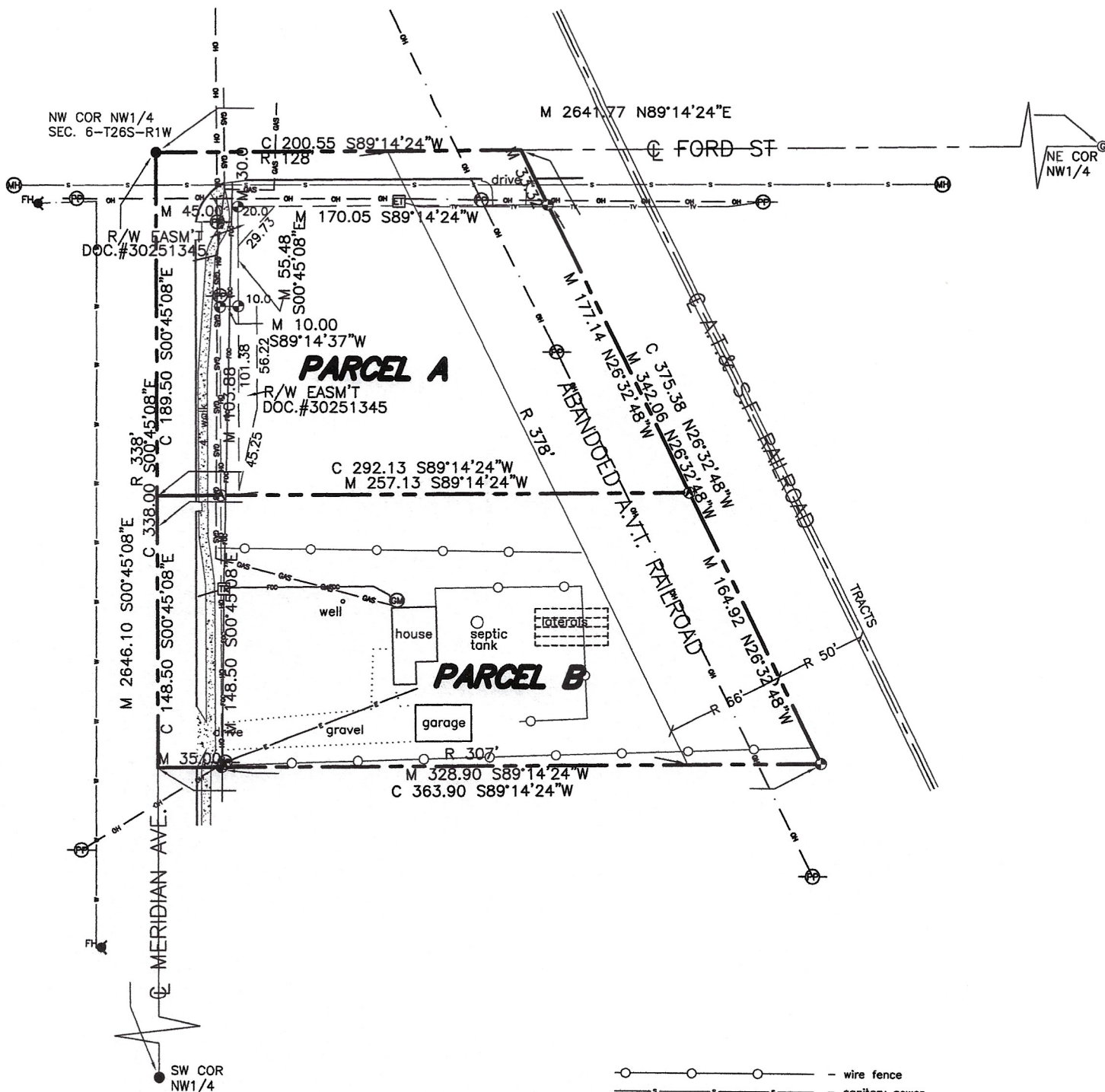
- Ⓐ - "ARMSTRONG" capped rebar set
- Ⓑ - "ARMSTRONG" capped rebar found
- - #5 rebar found
- Ⓒ - "Garber" capped rebar found
- M - measured distance
- R - record distance
- C - calculated distance



ARMSTRONG
LAND SURVEY, P.A.

1601 E. HARRY
WICHITA, KS 67211
PH. (316) 263-0082
surveys@armstrong.kscoxmail.com

SITE PLAN



- A - "ARMSTRONG" capped rebar set
- B - "ARMSTRONG" capped rebar found
- C - #5 rebar found
- D - "Garber" capped rebar found
- M - measured distance
- R - record distance
- C - calculated distance
- FH - fire hydrant
- MH - manhole
- PP - power pole
- TR - telephone riser
- EM - electric meter
- GM - gas meter
- WM - water meter
- ET - electric transformer

SCALE 1"=80'

- wire fence
- sanitary sewer
- buried fiber optic
- buried cable TV
- buried gas line
- buried water line
- overhead electric



**ARMSTRONG
LAND SURVEY, P.A.**

W.O. #42736
1601 E. HARRY
WICHITA, KS 67211
PH. (316) 263-0082
surveys@armstrong.ksccmail.com



STORMWATER CITIZENS ADVISORY COMMITTEE MEETING AGENDA

**Tuesday, March 26, 2024
7:00 PM**

THE STORMWATER CITIZENS ADVISORY COMMITTEE SHALL HOLD ITS REGULAR MEETING IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN AVE., BEGINNING AT 7:00 P.M. (MEETING WILL ALSO BE BROADCASTED ON CITY'S YOUTUBE CHANNEL AND/OR COX PUBLIC ACCESS CHANNEL 7)

A. CALL TO ORDER THE STORMWATER CITIZENS ADVISORY COMMITTEE MEETING

B. ROLL CALL

___ Gary Janzen	___ Brian Shelton	___ Scot Phillips
___ Paul Spranger	___ Rick Shellenbarger	___ Dalton Wilson
___ Steve Conway		

C. SET/AMEND AGENDA

Motion made by (______). Seconded by (______). For ___ Against ___

D. APPROVAL OF DRAFT MINUTES

October 25, 2023, DRAFT meeting minutes

Motion made by (______). Seconded by (______). For ___ Against ___

E. COMMUNICATIONS

F. OLD/UNFINISHED BUSINESS

G. NEW BUSINESS

1. Discuss MS4 Inspection Report & Response from November 2023.
2. Next Meeting Date

H. ADJOURNMENT OF THE STORMWATER CITIZENS ADVISORY COMMITTEE MEETING

Motion made by _____. Seconded by _____. For ___ Against ___

Note to Stormwater Citizens Advisory Committee Members: If you are unable to attend this meeting, please contact Rodney Eggleston (316-755-7320) by 4:00 PM on the previous day of the meeting.

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice. This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the Public Works Dept. in a timely manner, at reggleston@valleycenterks.org or by phone at (316) 755-7320. For Additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7320.

STORMWATER CITIZENS ADVISORY COMMITTEE MEETING MINUTES
CITY OF VALLEY CENTER, KANSAS

Wednesday, October 25, 2023, 7:00 P.M.

CALL TO ORDER: Chairperson Janzen called the meeting to order at 8:28 P.M. with the following committee members present: Steve Conway, Rick Shellenbarger, Scot Phillips, Brian Shelton, Paul Spranger, and Dalton Wilson

MEMBERS ABSENT: None

CITY STAFF PRESENT: Ryan Shrack, Barry Arbuckle, Rodney Eggleston, and Brent Clark

AUDIENCE: Anthony Krejci, Jet Truman, Tammy Miller, Mike Miller, Mayor Lou Cicirello, City Council Member Ben Anderson, and City Council Member Robert Wilson

AGENDA: A motion was made by Chairperson Janzen and seconded by Committee Member Shellenbarger to set the agenda. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES: Chairperson Janzen made a motion to approve the September 26, 2023, committee meeting minutes. The motion was seconded by Committee Member Shellenbarger. Motion passed unanimously.

COMMUNICATIONS: None

OLD/UNFINISHED BUSINESS:

1. Response to On-Site Structural BMP Question
R. Eggleston presented information included in the agenda packet regarding on-site structural BMP questions that had been asked at the previous committee meeting. He also discussed water quality and quantity management standards.
2. Response to Public Education and Outreach
R. Eggleston discussed information included in the agenda packet that outlines how the City disseminates information to residents, including water bill inserts and information sent to various community groups. Committee members asked questions about what can be washed into the streets/what is safe to put into the City's stormwater system. R. Eggleston shared information about illegal outfalls into the City's system.

NEW BUSINESS:

1. General Discussion
No further general discussion at this time.
2. Next Meeting Date
The committee decided to hold its next meeting on Tuesday, February 27, 2024.

ADJOURNMENT OF THE STORMWATER CITIZENS ADVISORY COMMITTEE

MEETING: At 8:43 P.M., a motion was made by Chairperson Janzen to adjourn and seconded by Committee Member Conway. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

/s/ Rodney Eggleston, Secretary

Gary Janzen, Chairperson

Janet Stanek, Secretary

Laura Kelly, Governor

November 6, 2023

Mr. Rodney Eggleston
City of Valley Center
121 S. Meridian
PO Box 188
Valley Center, KS 67147

Re: City of Valley Center
MS4 NPDES Permit (M-LA16-SU01)
MS4 Inspection September 14, 2023

Dear Mr. Eggleston:

I would like to thank you, Ms. Katie Lechner, and Mr. Esteban Ibarra for the courtesy and assistance extended to me during the September 14, 2023, Municipal Separate Storm Sewer System (MS4) NPDES permit on-site inspection. The intent is to develop a better understanding of the extent of the City's stormwater management program and overall compliance with the referenced NPDES permit. A copy of the inspection report is enclosed for your review. KDHE compliance comments are not extensive and are generally limited to the more pertinent and critical aspects of administering a MS4 NPDES permit program. The City of Valley Center is **In Compliance with Operation and Maintenance Actions** needed. By **February 7, 2024**, please provide to this office a written summary detailing how the city addressed the compliance comment recorded in the Areas of Concern Section at the end of the inspection document.

Recommended additional items in the Valley Center MS4 program are also addressed in the Areas of Concern Section. Please understand these additions are recommended to enhance the MS4 program or prevent future compliance issues with the permit.

If you have any questions or need assistance, please contact this district office by email at: Sabrina.Cantrell@ks.gov or by telephone 316-337-6034 or contact Sydney Hohn in the Topeka office at Sydney.Hohn@ks.gov or by telephone 785-296-5537.

Regards,



Sabrina R. Cantrell
KDHE Wichita

CC: Katie Lechner, City of Valley Center
Esteban Ibarra, City of Valley Center
KEIMS MS4 File
SCDO Valley Center MS4 File
SHohn-BOW

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
MS4 NPDES PERMIT FOR STORMWATER DISCHARGES
PERMIT COMPLIANCE AUDIT / INSPECTION

Permittee:	City of Valley Center
Kansas Permit Number:	M-LA16-SU01
Municipal Stormwater Program Manager:	Brent Clark
Managers Contact Information	
Telephone:	316-755-7310
E-mail:	bclark@valleycenterks.org
Contacts	
General MS4 Issues:	Rodney Eggleston
Telephone:	316-755-7320
E-mail:	reggleston@valleycenterks.org
Construction Site Issues:	Ryan Shrack
Telephone:	316-755-7320
E-mail:	rshrack@valleycenterks.org

This audit evaluates the stormwater program for the recent calendar year of **2022** on 09/14/ 2023.

A. GENERAL ISSUES AND STORMWATER MANAGEMENT PROGRAM

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Is a copy of the present MS4 permit on file?	The permit is also available on the city webpage.
X				2. Is there a map or narrative description of the municipality's MS4 jurisdiction on file (the permit area)?	The map is available through the GIS system. There is a link to a publicly available GIS page on the city webpage.
X				3. Is a copy of the present Stormwater Management Program (SMP) document on file? Has a copy of the SMP document been provided for KDHE files?	There is a copy of the SMP on a shared drive and posted on the city webpage. A copy has been provided to KDHE with the latest annual report.

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				4. Are the costs associated with the stormwater program documented, and if so, what were they in the last calendar year?	The costs are documented within the budget.
X				5. Has the Stormwater Management Program been updated in the last year and if so, was a copy of the updated document submitted to KDHE?	The city began using an updated management plan in 2023 as the permit point requirements increased for 2023 and goals were added to the program. A copy was provided to KDHE.
X				6. Is there a copy of the MS4 map displaying lines, outfalls and receiving waters?	There is a public facing Stormwater page with the GIS system. A link to this page is published on the city webpage.
X				7. Is there a written spill response plan, including identification of emergency response participants?	This plan is on file. Emergency responders would be called in to deal with major spills. Smaller spills are resolved by each department's staff.
X				8. Has a stormwater utility been established with a utility fee?	This is established through resolution 700-21. The City of Valley Center initiated a Stormwater Utility Fee for all Valley Center residents in April 2009. This fee was implemented for residents with and without City water and sewer services. This fee is \$8.00 per month.

B. SIX MINIMUM CONTROLS – PUBLIC EDUCATION AND OUTREACH

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Is there evidence of implementation of a public education program to expand the understanding of how pollutants in stormwater runoff can be reduced?	The city maintains a Stormwater webpage with various information sources and links. The city mails 2 separate stormwater informational flyers per year as water bill inserts. Approx. 2800 copies. The city also uses social media to educate the public.

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				2. Are there copies of outreach materials and resources which have been used to educate the public about stormwater pollution prevention topics?	There are copies on the shared drive of what was mailed out with water bills. One flyer is attached to this report.
X				3. Is there a description of all high-priority stormwater issues for which public education efforts are to be directed?	A copy of the Stormwater Management Plan is hosted on the Stormwater Page of the City's website. This has descriptions of all BMPs that the city is expected to reach. High priorities include construction sites, auto shops, and some manufacturing.
X				4. Is there a list of educational activities which were scheduled in the last calendar year to meet measurable goals?	The Stormwater Plan has the educational activities listed. The also keeps an Excel Stormwater Compliance spreadsheet to track progress toward their goals throughout the year.
X				5. Is there documentation of the dates actual educational activities occurred in the last calendar year, including quantity, and types of educational materials distributed?	2800 educational flyers were mailed in April & August water bills. Details for the activities is on the Excel spreadsheet for 2022.
X				6. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	Proposed modifications include: • Add an educational goal for future plans to provide educational material annually to more groups, including each of the following types: Residents, Business/Institutions, Commercial entities/Developers, and Industrial facilities. • Hand out materials and swag such as stickers or coloring pages at festivals and public gatherings. • Increased social media presence.

C. SIX MINIMUM CONTROLS – PUBLIC INVOLVEMENT AND PARTICIPATION

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Is there a program in place to solicit public comment and recommendations regarding BMPs and measurable goals? May include public meetings, public hearings or receipt of mail or e-mail.	As part of the 2023 Stormwater Management Plan, a Citizens Advisory Committee was established on September 5, 2023, and members appointed. This committee will meet a minimum of twice yearly to discuss the Stormwater Management Plan. The city is open comments and complaints. Contact information is provided to the public.
X				2. Is the local requirement for public notice and documentation compliant with the requirements?	
X				3. Is there a list of public participation events which were held in the previous calendar year including date and indication number of attendees?	The city offers a coupon for 1,000 pounds of waste to be taken to the landfill once a year. The city advertises the Sedgwick County Household Hazardous Waste disposal location on social media. The city has pet waste stations throughout town. The city documents how many coupons are provided per year and how many pet waste bags are used per year. Details are in the Excel spreadsheet.
X				4. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	Proposed Modifications include: - As part of the SMP, a Citizens SW Advisory Committee was established on September 5, 2023. Members have been appointed. The committee will meet a minimum of twice yearly to discuss the Stormwater Management Plan. - Implementing more in-person participation events.

D. SIX MINIMUM CONTROLS – ILLICIT DISCHARGE DETECTION AND ELIMINATION

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Is there a current storm sewer system map available to staff?	The city's staff has access to the GIS system.
X				2. Is there a regulatory mechanism enacted to prohibit illicit discharges into the storm sewer system?	Ordinance 1364, Chapter 12.65.080. Release reporting and cleanup.
X				3. Are there business and industrial activity areas within the MS4 jurisdiction that may be more likely to have illicit discharges?	There are some industries and commercial sites in the city.
X				4. Are there procedures for investigating, locating, and eliminating the source of illicit discharges?	Over 74,000 linear feet of open drainage were inspected by staff for illicit discharges and debris removed in 2022. 103 inlets and 8 outfalls were inspected and cleaned.
	X			5. Were illicit discharges detected?	None in 2022.
		X		6. Have the detected illicit discharges been eliminated?	NA
X				7. Is there a spill response plan, including emergency response procedures?	The plan is on file and a copy attached to this report.

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				8. Have actions been taken to notify public employees, businesses and the general public of hazards associated with illicit discharges and improper disposal of wastes?	The city has sent educational materials to HOAs and various businesses with additional educational material on the city Stormwater page.
	X			9. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	No Proposed Modifications.

E. SIX MINIMUM CONTROLS – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Is there a regulatory mechanism (ordinance or resolution if permittee is capable of enacting such) for construction site stormwater runoff control?	Valley Center Stormwater Ordinance 1129-06 on file and posted on the website. Contractors sign an erosion control statement as part of new build packets.
X				2. Is there a program for regulation of construction activities that disturb one acre or more and alternately activities which are a larger common plan of development or sale that in total disturb one acre or more?	12.65.090 Stormwater discharges from construction activities. This is a chapter from the city's stormwater ordinance.
X				3. Are there written procedures for performing site plan reviews prior to the start of construction activity (municipal and private)?	17.12.05 of the city's zoning code.

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				4. Is there a checklist for use during inspection of a construction site?	A copy was reviewed.
X				5. Are there written procedures for receipt and consideration of reports of noncompliance on construction activity?	
X				6. Is there a written procedure for enforcement of the implementation of the correct construction site BMPs and/or local regulated construction site requirements?	Most issues are corrected with a verbal request. Written violations can be followed with withholding certificate of occupancy and fines.
X				7. Is there documentation of the various projects which initiated construction in the last calendar year and which were subject to construction stormwater BMP requirements? This should include project name, location acreage to be disturbed, names of owner and/or operator.	New build permits and site plans are kept on shared drives. Lists of active sites for the year were reviewed.
X				8. Is there documentation of construction site inspections and efforts to resolve construction stormwater problems?	Follow ups are noted when issues are corrected.

Yes	No	N/A	Not Known	ISSUES	COMMENTS
X				9. Are there requirements for construction site owners or operators to implement appropriate erosion and sediment control best management practices?	. 12.65.090 Stormwater discharges from construction activities. This is a chapter from the city's stormwater ordinance. Owners/contractors are required to sign an erosion control statements as part of new build packets.
X				10. Are there requirements for construction site owners or operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that are likely to cause adverse impacts to water quality?	Requirements are outlined in the Stormwater Ordinance.
X				11. Are there procedures for site plan review which incorporate consideration of potential water quality impacts?	Water quality requirements are stated in the SW ordinance for the site plan review process.
X				12. Are there procedures for site inspection and enforcement of control measures?	They are included in the construction site inspection manual.
X				13. Are there guidance documents on Best Management Practices (BMPs) related to erosion and sediment control provided to developers, contractors and/or builders? This includes design standards, BMP manuals, or fact sheets.	Developers are referred to the adopted stormwater design manual for guidance.

YES	NO	N/A	Not Known	ISSUE	COMMENT
			X	14. Is there documentation of all of the construction site inspections conducted in the previous calendar year?	There is not a total of individual inspection reports as many are done by consultants/subcontractors. The city does receive those inspection reports but does not total them. The city keeps totals of active sites and the inspections completed by city staff.

-	-	-	-	14a. How many construction site inspections were conducted in the previous calendar year <u>2020</u> ?	39 active sites
-	-	-	-	14b. How many construction site inspections conducted in the prior calendar year <u>2021</u> ?	27 active sites
-	-	-	-	14c. How many construction site inspections were conducted in the second prior calendar year <u>2022</u> ?	20 active sites
X				14d. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	Proposed Modifications include: • Creating a stormwater construction site inspection manual from the institutional knowledge of staff. • Consider a method for obtaining and totaling the inspections completed by contractors for the city.

**F. SIX MINIMUM CONTROLS – POST-CONSTRUCTION STORMWATER
MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT
PROJECTS**

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Has a program to address post-construction stormwater runoff from areas of new development and redevelopment been developed?	
-	-	-	-	2. If the post-construction stormwater program has been developed, does it include the following items:	
X				2a. BMPs to prevent or minimize adverse water quality impacts,	The site plan review takes this into account.
X				2b. Structural and/or non-structural BMPs appropriate to the municipality,	
X				2c. Is there a regulatory mechanism (ordinance or resolution if permittee is capable of enacting such) for post-construction runoff from new development and redevelopment projects,	Stormwater Ordinance. The site plan review takes this into account.
X				2d. Is there some provision which ensures adequate long-term operation and maintenance of post-construction stormwater BMPs	
	X			3. Are there written procedures for site plan review of post-construction stormwater management requirements used by plan reviewers?	There are no written procedure for post construction stormwater management requirements for plan reviewers.

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				4. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	Proposed Modifications include: A written procedure for post construction SW management for plan reviewers.

G. SIX MINIMUM CONTROLS – POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

YES	NO	N/A	Not Known	ISSUE	COMMENT
	X			1. Has a program been developed that includes employee training to prevent and reduce stormwater pollution from municipal operations activities?	Only some city staff are shown a Power Point presentation for stormwater training. The training should be shown to more staff in other departments as a general reminder of what to look for out in the city.
X				2. Are there general activities of municipal staff have changed in association with pollution prevention/good housekeeping because of the MS4 permit?	Activities have changed or been modified to meet the requirements of the MS4 program.
X				3. Are there records documenting street sweeping activities for the previous calendar year?	Street sweeping logs note the details. Approximately 48% of streets were swept.
	X			4. Are there guidance documents for application of deicing compounds to roads, parking lots and/or sidewalks?	Snow and Ice Control Plan. There is a brine making unit. Additional reference documents were requested.
	X			5. Are there training materials and resources used to educate employees about pollution prevention strategies to implement during their daily job duties?	There were no training materials to review. The city must develop a more accessible training program that can be offered to other staff to develop the citywide stormwater program.

YES	NO	N/A	Not Known	ISSUE	COMMENT
	X			6. Is there documentation of all employee training for stormwater management conducted in the last calendar year, including dates, topics covered, and the employees in attendance at each training session?	There is not documentation for the training that has been conducted. Better documentation and access to training must be developed.
X				7. Are there any proposed modifications to this minimum control measure presently identified to be incorporated in the next update of the Stormwater Management Plan?	Proposed modifications include: The city must develop a more accessible training program that can be offered to other staff to develop the citywide stormwater program. There is not documentation for the training that has been conducted. Better documentation and access to training must be developed.

H. TOTAL MAXIMUM DAILY LOAD REGULATED POLLUTANTS

YES	NO	N/A	Not Known	ISSUE	COMMENT
X				1. Are TMDL pollutants identified in the MS4 NPDES permit?	The TMDL pollutants are listed in the permit.
X				2. Has a surface water wet weather monitoring program been developed?	The sampling locations easily accessible and can be safe if high visibility PPE are worn.
X				3. Were four wet weather monitoring events completed in the last calendar year?	Four wet weather monitoring events were completed March, May, August, and November 2022.

I. MONITORING INDUSTRIAL AND HIGH RISK RUN-OFF (Phase I permits only)

YES	NO	N/A	Not Known	ISSUE	COMMENT
		X		1. Has a program been developed that includes monitoring facilities for industrial and high-risk run-off?	This section is Not Applicable.
		X		2. For this program is a list of industrial facilities maintained for which substantial contribution of pollutants to the MS4 could occur?	This section is Not Applicable.
		X		3. For this program were at least two facilities on the list inspected in the previous calendar year with stormwater run-off sampled?	This section is Not Applicable.

J. Status of compliance with the MS4 NPDES Permit

YES	NO	Compliance Determination	COMMENT
X		Based upon this audit/inspection, is the permittee operating their stormwater program in compliance with the present MS4 permit?	The City of Valley Center is determined to be In Compliance with Operation and Maintenance (O&M) Actions Required.
-	-	If the answer to the above question is NO, is there the potential for minor or moderate modifications in operation (implemented in the areas of concern listed below) which would allow the permittee to achieve full compliance with the permit within 12 months?	See below. Areas of Concern. General Issues and Stormwater Management Program.

AREAS OF CONCERN

GENERAL ISSUES AND STORMWATER MANAGEMENT PROGRAM

Operations and Maintenance Actions Required: Response Required by February 7, 2024.

1. The City of Valley Center must review the stormwater violations observed on inspection day at the Riverdell apartments construction site. Photos of the most serious violations are attached to this report. The owner/contractor of the Riverdell site must be contacted by the city to outline requirements for repairs or installations needed to regain compliance with the city's stormwater ordinance. Employing enforcement as needed including written notices of violations, fines, or stop work orders should be carried out according to the ordinance. The city must document their actions, communications with the site, and provide a written summary of the return to compliance to this office.
2. By the above date, the city must provide to this office a written summary of how the Stormwater Management Plan and ordinance have been implemented to reduce the amount of sediment leaving construction sites in the form of track out and runoff from individual lots without back of curb protection BMPs. A copy of a construction inspection report showing this implementation must accompany the written summary.
3. The City of Valley Center must provide to this office the plan and tentative timeline for the proper disposal of the outdoor vehicle wash water. If the city plans to continue the discharge to the ditch off the property, the city must apply for an NPDES permit from KDHE's Industrial Section.

RECOMMENDATIONS

- Review the proposed modifications and implement to gain additional points for permit requirements and environmental benefits.

PROPOSED MODIFICATIONS

SIX MINIMUM CONTROLS – PUBLIC EDUCATION AND OUTREACH

Proposed modifications include:

- Add an educational goal for the future to provide materials annually to more groups, including each of the following types: Residents, Business/Institutions, Commercial entities/Developers, and Industrial facilities.
- Hand out materials and swag such as stickers or coloring pages at festivals and public gatherings.
- Increased the city's stormwater social media presence.

SIX MINIMUM CONTROLS – PUBLIC INVOLVEMENT AND PARTICIPATION

Proposed modifications include:

- As part of the Stormwater Management Plan, a Citizen's Stormwater Advisory Committee was established on September 5, 2023. Members have been appointed. The committee had not yet met for the first time. It will meet a minimum of twice annually to discuss the Stormwater Management Plan.
- Implementing more in-person participation events for the public .

SIX MINIMUM CONTROLS – ILLICIT DISCHARGE DETECTION AND ELIMINATION

No Proposed Modifications.

SIX MINIMUM CONTROLS – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Proposed modifications include:

- Creating a stormwater construction site inspection manual from the institutional knowledge of staff.
- Consider a method for obtaining and totaling the inspections completed by contractors for the city to give a better summary of total inspections completed for the MS4 program.

SIX MINIMUM CONTROLS – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROJECTS

Proposed modifications include:

- A written procedure for post construction stormwater management for plan reviewers.

SIX MINIMUM CONTROLS – POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Proposed modifications include:

- The city should develop a more accessible stormwater training program. It should be offered to other departments to develop a citywide stormwater program. An organizational method to keep the documentation for those who attend training and copies of the training materials must be developed.

TOTAL MAXIMUM DAILY LOAD REGULATED POLLUTANTS

Proposed modifications include:

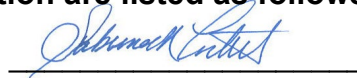
- Continued implementation of the six minimum controls to improve the sample results collected at rain events.

MONITORING INDUSTRIAL AND HIGH RISK RUN-OFF (Phase I permits only)

Not applicable to this city.

KDHE staff which conducted this Audit/Inspection are listed as follows:

1. Sabrina Cantrell

Date Audit/Inspection conducted - 09/14/2023Copy of completed document mailed to Permittee - 11/06/2023

**DEPARTMENT of HEALTH and ENVIRONMENT
DIVISION of ENVIRONMENT
BUREAU of WATER**

Site:	City of Valley Center, Kansas	Permit #	M-LA16-SU01
District:	South Central	Date of Photos:	September 14, 2023
Location/Description:	MS4 inspection sites		



1. City Yard-If moisture is allowing a salty discharge to leave the containment, the structure should be altered to eliminate the release.



2. City Yard-Trash dumpsters and containers should be kept covered or closed.



3. City Yard-Miscellaneous pails of chemicals, paints, etc. should be kept indoors until properly disposed.



4. City Yard- City vehicles are washed outdoors onto a concrete pad drain that leaves the property into an adjacent ditch.



5. City Yard- The stormwater outfall where the vehicle wash water leaves the property into the ditch.



6. City Yard- The area behind the brine solution maker drains to the ditch off the property. Note the dead vegetation caused by an exposed to brine solution.

DEPARTMENT of HEALTH and ENVIRONMENT
DIVISION of ENVIRONMENT
BUREAU of WATER

Site:	City of Valley Center, Kansas	Permit #	M-LA16-SU01
District:	South Central	Date of Photos:	September 14, 2023
Location/Description:	MS4 inspection sites		



1. Riverdell- Construction trash along the fence behind the buildings.



2. Riverdell- Inlet silt fence BMP has not been maintained.



3. Riverdell- Another inlet silt fence that has been maintained.



4. Riverdell-More construction trash out on the ground in front of the buildings. No trash dumpster on site.



5. Riverdell- More construction trash littering the site. No trash dumpster on site. No SWPPP was located in the designated holder.



6. Riverdell- Concrete washouts on the ground. No washout containment on site.

**DEPARTMENT of HEALTH and ENVIRONMENT
DIVISION of ENVIRONMENT
BUREAU of WATER**

Site:	City of Valley Center, Kansas	Permit #	M-LA16-SU01
District:	South Central	Date of Photos:	September 14, 2023
Location/Description:	MS4 inspection sites		



1. No back of curb protection allowed dirt to seep out to the street.



2. Track out of sediment was seen at several residential construction sites.



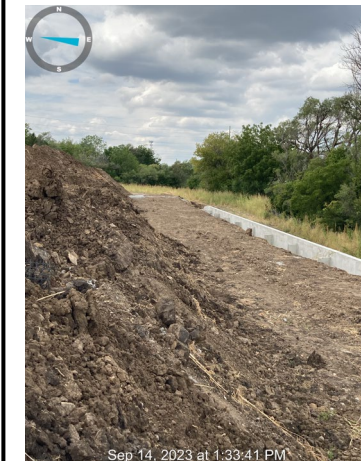
3. Sediment in the street and along the curb.



4. Concrete washout onto the ground and not into a containment.



5. Retaining wall to hold back sediment on the backside of this mound.



6. Another view of Photo 5.



February 5, 2024
Sabrina Cantrell
KDHE Wichita - Division of Environment
South Central District Office
300 West Douglas, Suite 700
Wichita, Ks 67202-2921

Re: City of Valley Center
MS4 NPDES Permit (M-LA16-SU01)
MS4 Inspection September 14, 2023

Dear Sabrina,

I am writing to provide an overview of the actions that the City of Valley Center has taken in response to the items of concern identified during our most recent MS4 Inspection.

We recognize the importance of transparent communication with our local contractors. As part of our commitment to accountability, we have communicated the inspection findings with each affected contractor and resolved the issues accordingly.

Item 1: Riverdell Apartments Construction Site

Project Manager Thanner with RJ Castle was contacted about fixing silt, getting trash cleaned up and keeping the site organized or no inspections would be scheduled until issues were resolved. Correspondence and photos are attached.



Valley Center Stormwater
BMP Inspection Maintenance Report Form

Location:	340 E ford st / Riverdell apt.		
Contractor:	Rj castle		
Qualified Examiner:	Esteban Ibarra		
Date:	1/30/2024	Days Since Last Precipitation?	4
Time:	Time: 1:30pm	Precipitation Amount?	1/4 inch
Stormwater Permit #		Weather Cond.	☒ Clear ☐ Overcast ☐ Raining
Inspection Type:	☒ Routine ☐ Rainfall Event	Duration(minutes)	10min

Perimeter Controls:

1. Is silt fencing, curlex, or protection along the curb and downhill side of site funct ☐ Yes ☒ No
2. Are BMP's as shown on the Master Erosion Control Plan functioning properly? ☐ Yes ☒ No
3. Do the BMP's need to be repaired and or maintained? ☒ Yes ☐ No

Structural Controls:

4. Are there any drainage structures on the site? ☐ Yes ☒ No
5. If Yes, Is the control feature for the structure working ☐ Yes ☒ No

General Housekeeping:

5. Is the site rid of trash and debris in its proper place? ☐ Yes ☒ No
 6. Are sediments being transported off the site? ☐ Yes ☒ No
 7. Are there any hazardous materials on the site? ☐ Yes ☒ No
- If Yes, Does its storage safe guard against spills that may enter the storm sewer? ☐ Yes ☐ No ☐ NA
8. Are there any vehicles parked with in the perimeter of the site? ☐ Yes ☒ No
 9. Comments: (note any deficiencies in controls or housekeeping and location)

talked to thanner from Rj castle about fixing silt and getting trashed clean up,keeping material organized.

10. Deficiencies reported to contractor or builder: ☒ Yes ☐ No ☐ NA

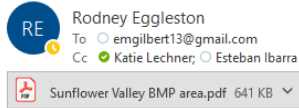
11. Enforcement action taken:

stop work order will be enforced by Friday 2/2/24 if Rj castle doesn't comply.



Item 2: Sunflower Valley Development

Eric Gilbert was contacted regarding the state of the Sunflower Valley Development site – BMPs were corrected, area was cleaned. Correspondence and photos are attached.



Sir.

We recently had an inspection of our NPDES (Stormwater) system for KDHE and there were a few areas that were mentioned that are need of attention.

A section of the Sunflower Valley development area (please see attachment) needs back of curb protection to keep dirt and debris from overtopping the curb and washing into the street.

We cleaned the dirt from the street, but there still is a need for BMPs (straw socks, silt fencing, etc.) until there is 70% vegetation growth in this section.

Please call me with questions.

Thank you for your attention in this matter.





City of Valley Center Outdoor vehicle wash area:

We plan to plug the outfall pipe into the stormwater ditch south of the property temporarily by the end of February 2024 and then route this outfall to Sanitary Sewer. We will work on rerouting this to sanitary this spring after the thaw.



We view this inspection as an opportunity for continuous improvement. We are actively exploring ways to enhance our stormwater management practices beyond regulatory requirements to better protect the environment.

We appreciate your guidance during the inspection process. We remain dedicated to achieving and maintaining compliance with all stormwater regulations. We look forward to any feedback or additional guidance you may have.

Sincerely,
Rodney Eggleston
Director of Public Works
City of Valley Center
121 S. Meridian
P.O. Box 188
Valley Center, Ks 67147

KANSAS STORMWATER 2023 ANNUAL REPORT FORM FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)

Please place an "X" in the left box if any information has changed from previous years

☐	Permittee [Agency Name] Mailing Address 1:	121 S. Meridian
☐	Mailing Address 2:	P.O. Box 188
☐	Municipality:	Valley Center
	State:	Kansas
☐	Zip Code:	67147
☐	MS4 Program Contact - Person:	Brent Clark
☐	Contact E-Mail Address:	bclark@valleycenterks.org
☐	Contact Phone Number:	316-755-7310
☐	MS4 Program Construction Contact - Person	Ryan Shrack
☐	Construction E-Mail Address:	rshrack@valleycenterks.org
☐	Contact Phone Number:	316-755-7310
☐	Kansas Permit Number: — Ex. M-MC21-SU01	M-LA16-SU01

Reporting period covers activities from January 1, 2023 through December 31, 2023.

This annual report must be submitted to the Kansas Department of Health and Environment (KDHE) by February 28th, 2024. The annual report is to be submitted as PDF files to KDHE via Kansas Environmental Information Management System (KEIMS). There is no requirement to provide hard copies of any documents.

IN ADDITION, provide the following:

1. A current copy of the Stormwater Management Program (SMP) Document as a PDF file along with the Annual Report.
2. Include an executive summary to this report which briefly covers the major aspects of the MS4 stormwater management program enacted during the year. In completing the executive summary, the preparer should address the following questions:
 1. Were there any aspects of the program that appeared especially effective at reducing pollutants in your stormwater discharge?
 2. Were there any aspects of the program that provided unsatisfactory results?
 3. What was the most successful part of the program?
 4. What was the most challenging aspect of the program?
 5. Describe any City/County area MS4 clean-ups and the participation.
 6. Describe the elected officials' participation in the stormwater pollution elimination.
 7. Describe the collaboration with other organizations to eliminate stormwater pollution.
 8. If an audit/inspection of your MS4 program was conducted by EPA or KDHE during the year, list the items the audit/inspection report identified as required changes and provide a narrative explanation of how the changes were implemented or explain the plan to implement the changes and identify a target date for final implementation.

The executive summary does not need to be extensive and detailed. It is anticipated the executive summaries will range from one half of a page to two pages in length depending on the scope of the program.

3. Any new stormwater ordinances/resolutions or revised ordinances/resolutions which have not already been submitted to KDHE for review and retention.

**TOPICS REQUIRED TO BE ADDRESSED IN THIS REPORT AS IDENTIFIED
IN PART V OF THE PERMIT**

Within the next one or two pages, or perhaps more if so desired, provide comments addressing the following items:

1. Provide the status of compliance with permit conditions, an assessment of the appropriateness of the implemented Best Management Practices, progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable (MEP), and the measurable goals with an indication of the progress toward meeting the goals for each of the six minimum control measures.
2. Provide results of information collected and analyzed, (for example test results, surveys, or public comments/input) during the annual reporting period. This may include monitoring data used to assess the success of best management practices with respect to reduction in pollutant discharge. Include an interpretation of the information which addresses success or failure of the portion of the program for which the information applies.
3. Provide results of information collected and analyzed, if any, during the annual reporting period, including monitoring data used to assess the success of the program at reducing the TMDL regulated pollutants.

4. Provide a summary of the stormwater activities that were scheduled to be undertaken during the previous calendar year and the status of these activities.
5. Provide a summary of the stormwater activities which are scheduled to be undertaken during the next calendar year (including an implementation schedule).
6. Provide a map showing changes in the permittee's Permit Area if the permit area has changed within the year.
7. Provide a description of significant changes in any of the BMPs.
8. Provide a list of any ordinances or resolutions which were updated in the last year and are associated with the SMP. Please note, page on of this report requires submission of any new stormwater related ordinances or resolutions or any such updated ordinances or resolution be submitted with this annual report.
9. Provide a list of other parties (such as other municipalities or consultants), which are responsible for implementing any of the program areas of the Stormwater Management Program.
10. For Phase I permittees only, provide a summary of the inspection results, including the wet weather surface water quality monitoring test results, and information obtained under PART III Monitoring Industrial Stormwater Discharges section of this permit.

SIX MINIMUM CONTROL MEASURES FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s) WITH NPDES PERMITS

The following outlines the NPDES permit requirements for implementation of the Six Minimum Control Measures as required under Kansas MS4 permits issued by the KDHE. The NPDES permit provided to the MS4 authority should be reviewed for additional requirements associated with implementation of the Six Minimum Control Measures such as deadlines for the implementation of the requirements or supplemental requirements associated with the individual measures. The general requirements are as follows:

A. Six Minimum Controls — The permittee shall develop and implement Best Management Practices (BMPs) with measurable goals for each of the six minimum control measures. The six minimum control measures and the associated requirements are listed and explained as follows:

1. Public Education and Outreach

The permittee shall implement a public education program which includes distribution of educational materials to the community or conducting equivalent outreach activities which address the impacts of stormwater discharges on water bodies and the steps the public can take to reduce pollutants in stormwater runoff.

2. Public Involvement and Participation

The permittee shall implement a public involvement and participation program to solicit public comment and recommendations regarding the BMPs and measurable goals utilized by the permittee to comply with the permit. The permittee shall comply with state and local public notice requirements when implementing a public involvement and participation program.

3. Illicit Discharge Detection and Elimination

The permittee shall:

- a. develop, implement and enforce a program to detect and eliminate illicit discharges into the MS4;
- b. Develop a storm sewer system map of the permittee's MS4, showing the location of all outfalls, either pipes or open channel drainage, showing the names and location of all streams or lakes that receive discharges from those outfalls. A copy of the map shall be submitted to KDHE. This map may be submitted as a PDF file(s) on a CD or DVD.
- c. Enact ordinances or resolutions to prohibit non-stormwater discharges into the storm sewer system and implement appropriate enforcement procedures and actions if the permittee has such authority. A copy of the ordinances or resolutions shall be submitted to KDHE.
- d. Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste; and
- e. Develop and implement a plan to detect and address prohibited non-stormwater discharges, including but not limited to illegal dumping, to the storm sewer system. Unless identified by either the permittee or KDHE as a significant source of pollutants

to waters of the state, the following examples of non-stormwater discharges are not prohibited from entering the MS4:

1. Water line flushing
2. Diverted stream flow
3. Rising groundwaters
4. Uncontaminated groundwater infiltration as defined under 40 CFR 35.2005(20) to separate storm sewers
5. Uncontaminated pumped groundwater
6. Contaminated groundwater if authorized by KDHE and approved by the municipality
7. Discharges from potable water sources
8. Foundation drains
9. Air conditioning condensate
10. Irrigation waters
11. Springs
12. Water from crawl space pumps
13. Footing drains
14. Lawn watering
15. Individual residential car washing
16. Occasional not-for-profit car wash activities
17. Flows from riparian habits and wetlands
18. Dechlorinated swimming pool discharges excluding filter backwash
19. Street wash waters (excluding street sweepings which have been removed from the street)
20. Discharges of flows from firefighting activities
21. Heat pump discharge waters (residential only)
22. Treated wastewater meeting requirements of a NPDES permit
23. Sump pump drains
24. Other discharges determined not to be a significant source of pollutants to waters of the state, a public health hazard, or a nuisance

4. Construction Site Stormwater Runoff Control

The permittee shall develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to the MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of stormwater discharges from construction activity disturbing less than one acre must be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. The program must include the development and implementation, at a minimum, of the following:

- a. Permittees which have the authority to enact ordinances or resolutions shall enact such ordinances or resolutions to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under State and Local law;
- b. Requirements for construction site owners or operators to implement appropriate erosion and sediment control best management practices;
- c. Requirements for construction site owners or operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that are likely to cause adverse impacts to water quality;
- d. Procedures for site plan review which incorporate consideration of potential water quality impacts;

- e. Procedures for receipt and consideration of information submitted by the public;
- f. Procedures for site inspection and enforcement of control measures.

5. **Post-Construction Stormwater Management in New Development and Redevelopment Projects**

The permittee shall develop, implement, and enforce a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development and implementation, at a minimum of the following:

- a. BMPs to prevent or minimize adverse water quality impacts;
- b. Strategies which include a combination of structural and/or non-structural BMPs appropriate for the municipality;
- c. For permittees which have the authority, ordinances or resolutions to address post-construction runoff from new development and redevelopment projects to the extent allowable under State and local law;
- d. Ensure adequate long-term operation and maintenance of BMPs

6. **Pollution Prevention/Good Housekeeping for Municipal Operations**

The permittee shall develop and implement an operation and maintenance program that includes employee training to prevent and reduce stormwater pollution from municipal operations activities such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

B. Stormwater Management Program

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	Has the Stormwater Management Program (SMP) been developed and implemented?
☐	☒	☐	Has the SMP been modified or updated during this reporting period?
☐	☐	☒	If the answer to question 2 above was "yes," has the modified SMP been submitted to KDHE for review?

If the answer to item 3 is a "NO," a copy of the updated SMP must be submitted with this annual report. If it is anticipated a measurable goal cannot be met in the next year the SMP should be modified and submitted to KDHE for review. The modifications may include different BMPs and/or revised goals to avoid being in a position of non-compliance. However; reasonable BMPs with reasonable goals must be implemented or KDHE may require the permittee to modify the SMP to include additional or better BMPs and/or more reasonable goals.

C. Total Maximum Daily Load (TMDL) Best Management Practices (BMPs)

Some permittees are required to implement BMPs to reduce the discharge of listed TMDL regulated pollutants (potentially any or all of the following pollutants – bacteria, nutrients, and sediment)

Please place an “X” in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	Were any BMPs intended to attenuate the discharge of TMDL regulated pollutants implemented? See your permit to determine if TMDL regulated pollutants are listed for the receiving stream affected by your stormwater system (TMDL Table).
☒	☐	☐	List all of the BMPs intended to attenuate the discharge of TMDL regulated pollutants as identified in the SMP and provide the requested information in the following table.

List all the TMDL BMPs as identified in the SMP and provide the requested information in the following table.

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intentionally
left blank

D. TMDL BMP Table

The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	REGULATED TMDL PARAMETERS	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp T M D L - 01	Install pet waste stations which include a glove/bag dispenser with signage and waste can in order to encourage pet waste disposal at either parks, trails, rest areas or other public lands owned by the permittee.	At least one pet waste station shall be installed at the selected park, trail, rest area, or other public land. The station (s) shall include signage which encourages pet waste disposal/cleanup and a waste can.	Several pet waste stations with glove/bag dispensers have been installed in all public parks, the dog park, and on walking trails throughout the city. They all have signage encouraging the proper disposal of pet waste.	1
Lbmp T M D L - 05	Develop a pet waste brochure or flyer document to educate the public about animal waste contamination of stormwater. The document encourages pet owners to pick up their pet's waste. Alternately, post the document on social media or the municipal website.	The brochures or flyers are to be posted in various public buildings and distributed to the public throughout the year. In the year the number of documents shall equal or exceed the most recent U.S. Census Bureau decennial housing units value for the permit area. The applicable U.S. Census housing units value shall be documented, the number documents distributed shall also be documented. This information and copies of the documents shall be retained on file. Documents posted on social media or the website shall have the page copied and printed to retain on file. The documents may be distributed in any fashion and at any time throughout the year. Document (s) posted on the website shall be posted for at least six months in the year. Documents posted to social	6/30/2021 - published "Scoop The Poop" pet waste removal brochure on the website. (https://valleycenterks.org/469/Scoop-The-Poop)	1

		media shall be posted six times within the year points are claimed.		
Lbmp T M D L - 07	Inspect 10% of all known MS4 outfalls for dry weather discharges either annually or twice per year to identify potential illicit discharges. 72 outfalls system total. 8 outfall = 10%.	The inspections must be conducted either annually or if twice per year they must be seasonal within the same calendar year (winter, spring, summer, or fall). Points can be claimed for that year. In addition, if an illicit discharge is detected and eliminated in association with this inspection, the program additional points may be claimed in the year detected or in the year the discharge is eliminated.	Inspected 8 outfalls for dry weather discharge which comes to 10% of total 72 outfalls.	3
Lbmp T M D L - 06	Distribute "Only Rain the Drain" door hangers or similar document.	Provide in portions of the permit area with suspected illicit discharges. In the year the number of documents distributed shall equal or exceed 10% of the most recent U.S. Census Bureau decennial housing units value for the permit area. The U.S. Census housing units value shall be documented, and the number of documents distributed shall also be documented. This information and copies of the documents shall be retained on file. The documents may be distributed in any fashion and at any time throughout the year. Alternately, the document may be posted to social media (at least three times in the year) or posted on the municipal website for three months in the year to qualify for	8/10/2023 - posted a "Only Rain Down the Drain" posting to the Stormwater section of the municipal website. https://valleycenterks.org/607/Only-Rain-Down-the-Drain	2

		points.		
TOTAL POINTS CLAIMED FOR TMDL 				7

D. TMDL BMP Table

The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	REGULATED TMDL PARAMETERS	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED

TOTAL POINTS CLAIMED FOR TMDL 				

E. Stormwater Management Program Requirements (Six Minimum Control Measures)

1. Public Education and Outreach (Table)

List all of the public education and outreach BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp P Ed & O - 01	Maintain the webpage with up to date information with all links effective and valid information. Check all links effective and valid information. Check all links and update website as necessary on a monthly basis. Document checks in log book and indicate changes with logged summaries.	A stormwater webpage has been in place and monthly checks initiated in 2023.	2
Lbmp P Ed & O - 02	Distribute Educational Materials (either flyers, brochures, catalog mailings, handouts, or emails) addressing various pertinent stormwater public education topics.	Decennial housing number = 2540 houtholds. Mailed 2 separate flyers. 1 in April and 1 in October. 2700 flyers mailed each time.	2

Lbmp P Ed & O - 07	Provide educational material annually to at least four groups, including each of the following types: Residents, Business/Institutions, Commercial entities/Developers, and Industrial facilities. The educational material may be provided as any of the following: Brochures, flyers, e-mails, or press releases.	A powerpoint focused on illicit discharge was emailed to 4 HOA organizations. An educational flyer was emailed to 1 manufacturer, 4 automotive businesses. A flyer focused on residential stormwater discharge included in water bill mailings to residents.	3
TOTAL POINTS CLAIMED FOR PUBLIC EDUCATION AND OUTREACH —————→			7

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

1. Public Education and Outreach (Table)

List all of the public education and outreach BMPs as identified in the SMP and provide the requested information in the following table. The BMP listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC EDUCATION AND OUTREACH →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

1. Public Education and Outreach (Table)

List all of the public education and outreach BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC EDUCATION AND OUTREACH →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

1. Public Education and Outreach (Table)

List all public education and outreach BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC EDUCATION AND OUTREACH 			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)**2. Public Involvement and Participation (Table)**

List all public involvement and participation BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp P I/P - 04	Train either citizen watch groups, homeowners associations (HOAs), or public service groups to recognize illicit discharge activities and communicate observations to appropriate municipal staff.	Sent a training presentation to 4 HOA groups on 08/08/2023.	2
Lbmp P I/P - 07	Enact either an ordinance, a resolution, or other enforceable requirement that requires pet owners or their keepers to immediately and properly dispose of their pet's solid waste at parks or rest areas owned by the permittee.	Pet waste disposal ordinance has been written as of June 2021 and waiting for approval. Pet waste bag dispensers with signage have been installed in parks and public spaces. City ordinance 1365-21 Pet Waste Disposal was approved and adopted December 7, 2021.	1
Lbmp P I/P - 03	Establish a citizens advisory committee. Host the citizens advisory committee meetings twice yearly and receive comments and guidance from the committee regarding the SMP. Retain on file copies of the attendance list and minutes of the meetings. The citizens advisory committee must hold at least 2 meetings in the year which points are claimed.	Committee was established and met on 9/26 for the first time. Committee met again on October 25. Attendance was recorded and minutes saved.	3

TOTAL POINTS CLAIMED FOR PUBLIC INVOLVEMENT AND PARTICIPATION →			6

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

2. Public Involvement and Participation (Table)

List all public involvement and participation BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC INVOLVEMENT AND PARTICIPATION —————→			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

2. Public Involvement and Participation (Table)

List all public involvement and participation BMPs as identified in the SMP and provide the requested information in the following table.
The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC INVOLVEMENT AND PARTICIPATION —————→			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

2. Public Involvement and Participation (Table)

List all public involvement and participation BMPs as identified in the SMP and provide the requested information in the following table.
The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR PUBLIC INVOLVEMENT AND PARTICIPATION →			

E. SMP Requirements (Six Minimum Control Measures) (Continued)

1. Illicit Discharge Detection and Elimination

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	Has a program/plan been developed and is it presently implemented to detect and address illicit/prohibited discharges into the MS4? If yes, describe the plan below: We take 2 samples from the receiving water body (Little Arkansas River) each quarter. These samples are taken following a minimum ¼ inch of rain. We also check a minimum of 10% of outfalls in the system for illicit discharge.
☒	☐	☐	Has a map of the MS4 been developed, showing the location of all outfalls, either pipes or open channel drainage, showing names and location of all streams or lakes receiving discharges from the outfalls? If yes, attach map.
☒	☐	☐	The permit may require the permittee enact ordinances, or resolutions. Have ordinances, or resolutions, or regulations to prohibit non-stormwater discharges into the storm sewer system been enacted? If yes, list ordinances/resolutions and their effective dates below: Ord 1364 adopted Dec. 7 2021
☐	☒	☐	Have the ordinances, resolutions, or regulations been modified? If yes, list ordinances/resolutions and their effective dates below:

List all the Illicit Discharge Detection and Elimination BMPs as identified in the SMP and provide the requested information in the following table

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)**3. Illicit Discharge Detection and Elimination (Table)**

List all illicit discharge detection and elimination BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp I D D & E - 06	Inspect, by televising pipelines or direct visualization of open channel drainage, 2% of the MS4 system within the permit area all conducted within a 12 month period to aid in identifying illicit discharges as well as evaluate the condition of the storm sewerlines/drainage channels-ditches. If in a 12 month period, 10% of the MS4 system is inspected a higher point value may be claimed.	8322 linear feet of open drainage was inspected and debris removed over the course of the year. 1950 linear feet of main was televised. This would equal a total of 10272 feet of combined pipe and open drain inspected out of approx. 170,258 feet total. 6% of combined.	3
Lbmp I D D & E - 10	Inspect 5% of the MS4 stormwater inlets and/or outfalls within the permit area all conducted within a 12 month period to aid in identifying illicit discharges. If in a 12 month period 15% of the MS4 system inlets and/or outfalls are inspected a higher point value may be claimed in the year the required percentage of inspections are completed. 444 inlets system total, 72 outfalls system total. 51 inlets/outfalls inspected minimum for 10%.	Inspected and/or cleaned 103 inlets and 8 outfalls to equal a total of 21% of our system.	5

TOTAL POINTS CLAIMED FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION			8

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

3. Illicit Discharge Detection and Elimination (Table)

List all illicit discharge detection and elimination BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

3. Illicit Discharge Detection and Elimination (Table)

List all illicit discharge detection and elimination BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

3. Illicit Discharge Detection and Elimination (Table)

List all illicit discharge detection and elimination BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION →			

E. SMP Requirements (Six Minimum Control Measures) (Continued)**2. Construction Site Stormwater Runoff Control**

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	The permit requires the permittee, if they have such authority, to enact ordinances or resolutions. Have ordinances or resolutions to address construction site runoff from new development/redevelopment projects been enacted? If yes, list ordinances/resolutions and their effective dates below: Ord 1364 adopted Dec. 7 2021 – chapter 12.65.090
☒	☐	☐	Has a copy of the ordinances or resolutions been submitted to KDHE as required by the permit?
☒	☐	☐	Has a procedure or program been developed requiring construction site owners and/or operators to implement appropriate erosion and sediment control best management practices? If yes, describe plan below: 1. NPDES Valley Center Ordinance 1129-06, section 12.65.090. Valley Center Standard Construction Specifications. Erosion control statement as part of new build packet. 17.12.05, site plan requirements document. Site plan requirements, and erosion control statement documents sent with this report. 2. Added water quality requirements stated in updated Stormwater ordinance to the site plan review process. Developers are referred to the adopted Stormwater design manual for guidance. Site plan requirements document sent with this report. 3. Stormwater Construction site Inspection Manual developed and saved in the 2023 documentation.
☒	☐	☐	Has a procedure or program been developed requiring construction site owners and/or operators to control waste such as discarded building materials, concrete truck washout, chemicals, paint, litter, and sanitary waste at construction sites likely to cause adverse impacts to water quality? If yes, describe procedure/program below: NPDES Valley Center Ordinance 1129-06, section 12.65.090. Valley Center Standard Construction Specifications. Erosion control statement as part of new build packet. 17.12.05, site plan requirements document. Site plan requirements, and erosion control statement documents sent with this report

☒	☐	☐	Has a procedure been developed and implemented requiring site plan review which includes consideration of potential water quality impacts? If yes, describe procedure below: Added water quality requirements stated in updated Stormwater ordinance to the site plan review process. Developers are referred to the adopted Stormwater design manual for guidance. Site plan requirements document sent with this report.
☒	☐	☐	Has a procedure been developed for the receipt and consideration of information submitted by the public? If yes, describe procedure below: An incident reporting system has been initiated through the city website to include stormwater violations. A citizens advisory committee has been developed and we meet twice yearly to discuss stormwater issues.
☒	☐	☐	Has a procedure been developed and implemented for construction site inspection and enforcement of the control measures? If yes, describe procedure below: Stormwater Construction site Inspection Manual developed and saved in the 2023 documentation.

List all the construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table

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E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)**4. Construction Site Stormwater Runoff Control (Table)**

List all construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp C S S R C - 01	Implement a requirement for a Soil Erosion and Sediment Control (SESC) Plan for any land disturbance sites which are equal to or greater than 1 acre or for which there is construction activity disturbing less than 1 acre which is part of a larger common plan of development or sale that in total disturbs one acre or more.	NPDES Valley Center Ordinance 1129-06, section 12.65.090. Valley Center Standard Construction Specifications. Erosion control statement as part of new build packet. 17.12.05, site plan requirements document. Site plan requirements, and erosion control statement documents sent with this report.	2
Lbmp C S S R C - 04	Develop a site plan review process which considers potential water quality impacts which may occur during construction as well as post construction impacts.	Added water quality requirements stated in updated Stormwater ordinance to the site plan review process. Developers are referred to the adopted Stormwater design manual for guidance. Site plan requirements document sent with this report.	2
Lbmp C S S R C - 06	Develop written procedures for inspection of construction sites. Develop a Stormwater Construction Site Inspection Guide for use by municipal inspectors.	Stormwater Construction site Inspection Manual developed and saved in the 2023 documentation.	3

TOTAL POINTS CLAIMED FOR CONSTRUCTION SITE STORMWATER RUNOFF CONTROL			7

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

4. Construction Site Stormwater Runoff Control (Table)

List all construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR CONSTRUCTION SITE STORMWATER RUNOFF CONTROL —————→			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

4. Construction Site Stormwater Runoff Control (Table)

List all construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR CONSTRUCTION SITE STORMWATER RUNOFF CONTROL —————→			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

4. Construction Site Stormwater Runoff Control (Table)

List all construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR CONSTRUCTION SITE STORMWATER RUNOFF CONTROL →			

E. SMP Requirements (Six Minimum Control Measures) (Continued)**3. Post-Construction Site Stormwater Management in New Development and Redevelopment**

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	The permit requires the permittee, if they have such authority, to enact ordinances or resolutions. Have ordinances or resolutions to address construction site runoff from new development and redevelopment projects been enacted? If yes, list ordinances/resolutions and their effective dates below: Ord. Number 1364, chapter 12.65.
☒	☐	☐	Has a copy of the ordinances or resolutions been submitted to KDHE as required by the permit?
☒	☐	☐	Has a post-construction stormwater runoff program been implemented? If yes, describe the program below: We follow the procedures described in volume 1, chapter 4.2 of the Valley Center Stormwater Design Manual.
☒	☐	☐	Have post-construction sites been inspected?
☒	☐	☐	Are BMPs specified to minimize adverse water quality impacts?
☒	☐	☐	Have strategies been developed to include a combination of structural and/or non-structural BMP appropriate for the municipality?
☒	☐	☐	Have measures been implemented to ensure adequate long-term operation and maintenance of structural BMPs? If yes, describe measures below: We follow procedures for maintenance and inspection of various structural BMPs in chapter 3 of the Valley Center Stormwater Design manual. Following the inspection and maintenance checklist included in this manual.

List all the post-construction site stormwater management in new development and redevelopment BMPs as identified in the SMP and provide the requested information in the following table.

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)**5. Post-Construction Stormwater Management (Table)**

List all post-construction stormwater management BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp P-C S M - 01	Develop and adopt a custom design manual for Post-Construction Stormwater Management which specifies various structural BMPs which are required for new development and re-development construction sites which are greater than 1 acre or for which there is construction activity disturbing less than 1 acre which is part of a larger common plan of development or sale that in total disturbs one acre or more. Alternately, adopt and implement the APWA 5600 Stormwater Design Criteria and the MARC/APWA BMP manual.	The custom design manual has been written and is awaiting approval and adoption along with an update stormwater ordinance as of May 2021. City of Valley Center Stormwater Ordinance 1364-21 was adopted December 7, 2021. This ordinance includes a requirement to reference the Valley Center Stormwater Design Manual for water quality facilities in development and re-development projects of 1 acre or more. The above Design manual was adopted December 7, 2021.	3
Lbmp P-C S M - 05	Develop and implement a program for inspection of permittee owned structural BMPs which includes implementation of needed maintenance to ensure long-term operation of the BMPs.	5/17 - Inspected Ford Street flood control dry detention pond & Arrowhead Park (Stormwater Wet Pond) by Kyle Raney. Inspected Wetland Park (Wetland Structure), Ridgefield addition wet pond, and Valley Creek wet pond. Inspection reports saved. Following inspection checklist from adopted Stormwater manual.	2

Lbmp P-C S M - 03	Develop and Implement a program to ensure adequate long-term cleaning and maintenance of all municipally owned or operated post-construction structural stormwater BMP facilities. The program shall address several different types of these BMP systems. The systems, which are addressed, shall include any type of post-construction structural BMP system, contained in the MS4. These shall include, if so present, at a minimum the following: detention ponds, retention ponds, grass swales, pervious paving systems, wetlands, vegetative filter strips, manufactured stormwater treatment devices (swirl separators, screens, etc.), drop inlet-catch basin	The city of Valley follows the on-going maintenance and cleaning procedures described in Volume 2, chapter 3 of the Valley Center Stormwater Design Manual.	2
TOTAL POINTS CLAIMED FOR POST-CONSTRUCTION STORMWATER MANAGEMENT —————→			7

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

5. Post-Construction Stormwater Management (Table)

List all post-construction stormwater management BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
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TOTAL POINTS CLAIMED FOR POST-CONSTRUCTION STORMWATER MANAGEMENT			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

5. Post-Construction Stormwater Management (Table)

List all post-construction stormwater management BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
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TOTAL POINTS CLAIMED FOR POST-CONSTRUCTION STORMWATER MANAGEMENT			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

5. Post-Construction Stormwater Management (Table)

List all post-construction stormwater management5 BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 7 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR POST-CONSTRUCTION STORMWATER MANAGEMENT →			

E. SMP Requirements (Six Minimum Control Measures) (Continued)

4. Municipal Pollution Prevention/Housekeeping

Please place an “X” in the left boxes to complete the table below.

YES	NO	N/A	
☒	☐	☐	The permit requires the permittee to enact a program to address pollution prevention/good housekeeping for Municipal Operations. Has such a program been enacted? If yes, describe program below:1. Sweep a minimum of 10% of streets listed in the street sweeping plan once per year. 2. Develop, implement and keep updated an online storm sewer map accessible to the public. 3. Implement a program to inspect stormwater inlets to identify illicit discharges and clean drop inlets of accumulated debris.

List all the municipal pollution prevention/housekeeping BMPs as identified in the SMP and provide the requested information in the following table.

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E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)**6. Municipal Pollution Prevention / Housekeeping (Table)**

List all municipal pollution prevention / housekeeping BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
Lbmp P P/G H - 05	Implement a plan for street sweeping in which the street sweepings are collected and disposed of properly recycled/reused if possible.	11/20/23 - 14% of the paved streets have been swept.	2
Lbmp P-C S M - 08	Develop, implement and keep updated an online storm sewer map accessible to the public.	A link to the map of our MS4 system was published on the stormwater page June 14, 2021. https://valleycentergis.integritygis.com/H5/Index.html?viewer=valleycenter#	2
Lbmp P P/G H - 07	Implement a program to inspect stormwater inlets to identify illicit discharges and clean drop inlets of accumulated debris.	Inspected 22% of total inlets and removed debris. 2 points claimed.	2
TOTAL POINTS CLAIMED FOR MUNICIPAL POLLUTION PREVENTION / HOUSEKEEPING —————→			6

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

6. Municipal Pollution Prevention / Housekeeping (Table)

List all municipal pollution prevention / housekeeping BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR MUNICIPAL POLLUTION PREVENTION / HOUSEKEEPING →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

6. Municipal Pollution Prevention / Housekeeping (Table)

List all municipal pollution prevention / housekeeping BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR MUNICIPAL POLLUTION PREVENTION / HOUSEKEEPING →			

E. Stormwater Management Program Requirements (Six Minimum Control Measures) (CONTINUED)

6. Municipal Pollution Prevention / Housekeeping (Table)

List all municipal pollution prevention / housekeeping BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of 6 points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
TOTAL POINTS CLAIMED FOR MUNICIPAL POLLUTION PREVENTION / HOUSEKEEPING —————→			

SMP Requirements (Six Minimum Control Measures) (Continued)

5. PHASE ONE OPERATORS ONLY: Monitoring Industrial and High-Risk Runoff

The permit requires the permittee to enact a program to address post-construction site stormwater runoff from new development and redevelopment.

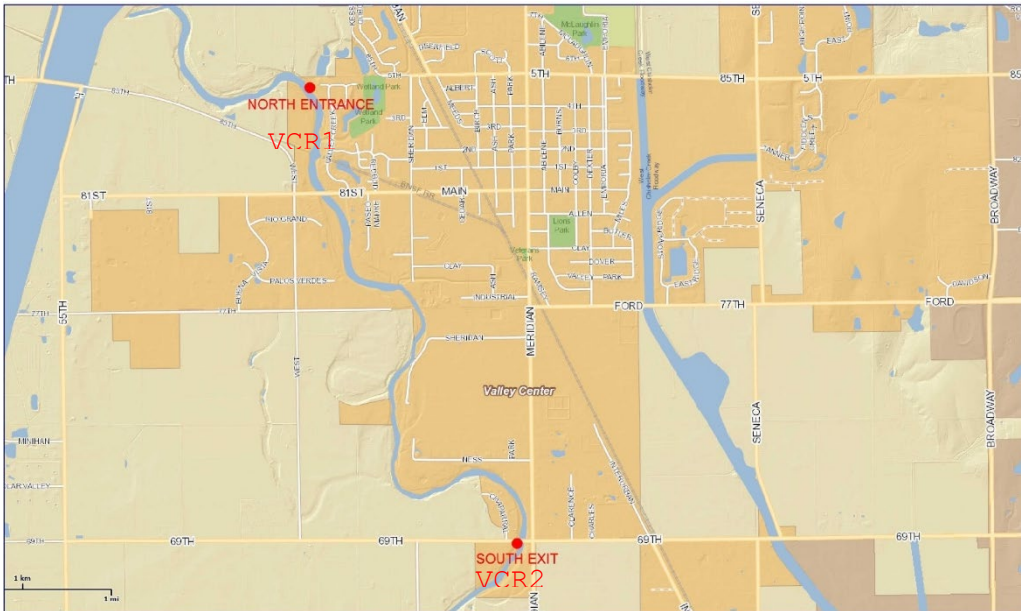
Please place an “X” in the left boxes to complete the table below.

YES	NO	N/A	
☐	☐	☒	Has the permittee developed and maintained a list of the municipal industrial facilities contributing to the pollutant loading to the MS4?
☐	☐	☒	Have at least two municipal industrial facilities on the list had inspection and sampling conducted? If yes, list inspected facilities and the results of the inspections below:
☐	☐	☒	If the answer to items 1 and 2 is “No,” provide a statement.

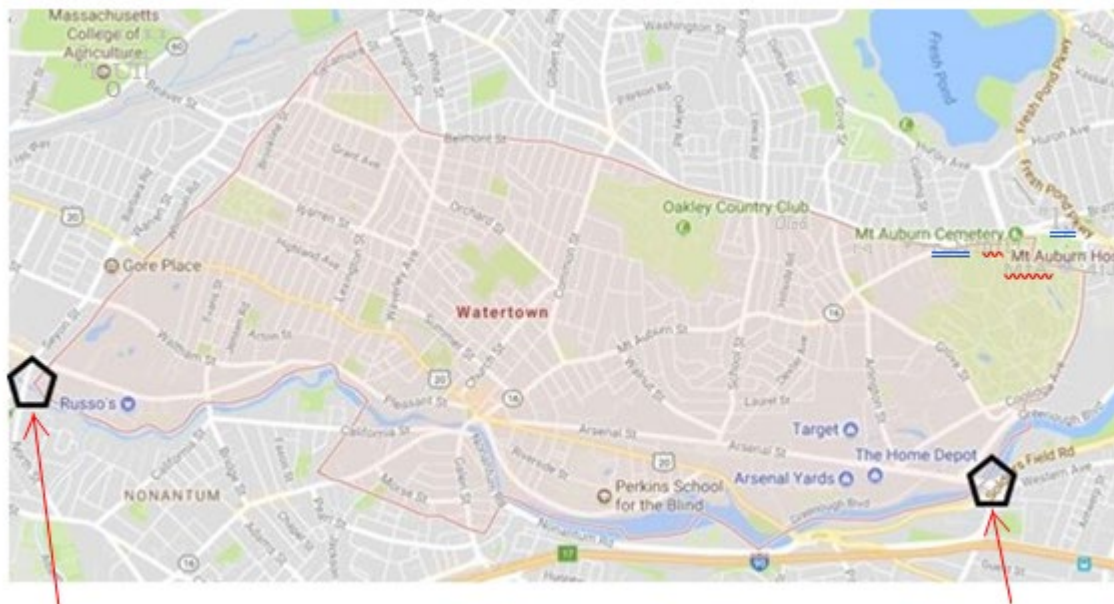
E. Recordkeeping and Reporting

Some permittees are required to monitor surface waters if the permit includes TMDL monitoring requirements for Specific Impaired Streams to Target within Part II of the permit and surface water monitoring locations are identified in a subsequent table. Provide a current map of monitoring locations and site information data in the succeeding table (expand the table if necessary to address all sites).

Example map and table below—Please attach map and fill out table on page 26 and adjust as needed.



Local Site Name	Valley Creek Cir. (north entrance)	69 th & Meridian (south exit)
Local Site Identifier	VCR-1	VCR-2
Sample Location Description	Upstream location as Little Arkansas River enters Valley Center. On the back side of Valley Creek Cir. Along the middle of the river to obtain sample 1	Downstream location as Little Arkansas River leaves Valley Center. On the south side of 69 th bridge in the middle of the river to obtain sample 2
KDHE EDMR Code if Known		
Lat/Long Data Decimal Degree Format (not degree-minutes-seconds)		
Latitude	-97.38892 °	-97.372561°
Longitude	37.838382°	37.810406°



Upstream Site: Farwell Street Bridge over Charles River

Downstream Site: Arsenal Street Bridge over Charles River

KEIMS Site Name	001A - Farwell	001B - Arsenal
Sample Location Description	On the east side of this bridge is a pedestrian walkway where a rope and bucket is lowered to the middle of the river to obtain a sample.	From the bike path on the southeast end of the bridge a path extends down to the bank of the river. A 10 foot long sample pole with bucket at the end is used to reach out past littoral vegetation and obtain a sample.

<i>Lat/Long Data Decimal & Degree Format</i>		
<i>Latitude</i>	<i>42.367056°</i>	<i>42.358910°</i>
<i>Longitude</i>	<i>-71.218089°</i>	<i>-71.161087°</i>

Please fill out table below accordingly and review the example map and table on the previous page for reference. The Site Names can be viewed in KEIMS under Discharge Monitoring Reports.

*Clearly label sites as upstream or downstream which are on the same stream/river.

Sample Site Information Tables

KEIMS Site Name		
Sample Location Description		
Lat/Long Data Decimal Degree Format (not degree-minutes-seconds)		
Latitude	°	°
Longitude	°	°

KEIMS Site Name		
Sample Location Description		
Lat/Long Data Decimal Degree Format (not degree-minutes-seconds)		
Latitude	°	°
Longitude	°	°

KEIMS Site Name		
Sample Location Description		

Lat/Long Data Decimal Degree Format (not degree-minutes-seconds)		
Latitude	°	°
Longitude	°	°

KEIMS Site Name		
Sample Location Description		
Lat/Long Data Decimal Degree Format (not degree-minutes-seconds)		
Latitude	°	°
Longitude	°	°

Copy additional site information tables below as necessary to list information for all sites.

Certification

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Permittee: Brent Clark Date Signed 2-20-2024
(Legally responsible person)

Name Printed: Brent Clark Title City Administrator

40 CFR 122.22 Signatories to permit applications and reports.

(a) Application. All permit applications shall be signed by either a principal executive officer or ranking elected official.

All reports required by permits, and other information requested by the Director shall be signed by a person described in paragraph (a) of this section, or by a duly authorized representative of

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that person.

Please note the submission requirements on page 1.

KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT

Municipal Programs Unit

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